



Concho Valley Regional Food Bank

Job description for Driver/Warehouse I

- Ability to manage day-to-day pickup route
- Possess a positive attitude with donors, agencies, and fellow staff
- Ability to safely drive a variety of vehicles
- Work in an all-weather environment-ambient, cooler, and freezer temps
- Be forklift certified or willing to get certified
- Properly record daily store donations
- Assist with other warehouse personnel to prepare agency orders
- Have knowledge of or be willing to learn inventory control systems
- Be available for possible evening and weekend events
- Willing to learn proper food handling procedures
- Exercise all duties within a safe and working manner
- Able to provide customer service to agencies

QUALIFICATIONS

- Must have a reliable source of transportation
- Must be able to qualify as an insurance approved driver
- Warehouse experience preferred